A.W.BROWN
LEADERSHIP ACADEMY

COVID-19 School Reentry Planning Information

Survey Completed by: Anthony Jefferson, Superintendent
Submitted to Dallas County: July 21, 2020
Revised - July 31, 2020



WIth the rapidly changing situation with COVID-19 in Dallas County, the following principles governed our safety planning:

- ***Topmost Priority - Student and Staff health, safety and well being;***
- ***Ensure hygiene and health-related practices are CDC approved, clearly communicated, effectively implemented and diligently enforced; and***
- ***Promote practices and protocols to reduce the risk of virus transmission and support our ability to be responsive and adjustable when facing these ever changing health circumstances.***

A. W. Brown Leadership Academy is excited and busy planning for our first day of school on August 6, 2020. We have been working to determine how we can best deliver a quality educational experience for our students, while also adhering to recommendations by Dallas County Health and Human Services, Centers for Disease Control, and the Texas Education Agency.

This plan includes comprehensive health and safety protocols for all staff and students for At-school (Face-to-Face) and an **AWBLA@Home ñasynchronous learningò** option. In compliance with an order issued by the Dallas County Health and Human Services Department on July 16, 2020, A. W. Brown Leadership Academy's remote start of school will be extended through September 20, 2020.

Our **online virtual-school** plan called **AWBLA @Home ñasynchronous learningò** will begin August 6th, 2020. **AWBLA @Home "asynchronous learning"** is a curricular experience where scholars engage in the learning materials on their own time, interacting intermittently with the teacher via the computer or other electronic devices. In this setting, teachers will provide instruction, learning resources and support through the use of Schoology.

Beginning August 6th to September 20th, all students will attend school remotely, with no option for Face-to-face learning. Families who select Face-to-face learning will begin attending class on campus on Monday, September 21, 2020.

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Transportation

If applicable, describe the strategy for bus transportation of students to the school.

- Include the disinfection process for buses
- Social distancing students on the bus
- Personal Protective Equipment for drivers

As AWBLA reopens, scholars using our shuttle bus transportation services will follow revised protocols. Starting at the time when scholars arrive at the bus depot and board the school bus, the new safety and sanitizing protocols will be followed.

The AWBLA Transportation Department offers the following guidance to parents and caregivers regarding school bus transportation for daily shuttle bus routes as well as field trips. ***We are requiring all of our drivers and scholars to wear masks while on the school bus.***

Bus Stop Expectations

- Scholars should practice social distancing, whenever possible (if there is adequate space and it is safe to do so) while waiting for and approaching the school bus.
- Scholars should NOT share food, drinks or personal devices.

Morning Boarding Bus Procedures

- There will be bus monitors on the buses to ensure that the mandatory seating chart is implemented with fidelity.
- Scholars will be spread out on the bus by every other seat or every other row.
- Parents will be notified on the spot as their child's temperature is taken.
- A car line is established for scholar drop-off.
- Our transportation team members will be present to administer temperature readings of all bus riders as they arrive in the car line drop-off.
- Temperature readings will be done in the presence of the scholar's parents/guardians.
- If a parent accidentally rushes off, all transportation members are equipped with the primary contact information for each scholar.
- Parents/guardians will be called and informed if their child registered a temperature of 100 or higher.
- A waiting area will be used to monitor the scholar(s) until the parent is able to return to get their child.
- Scholars and Transportation Staff are required to wear a face covering during the duration of the trip.

- Onloading and offloading of scholars from buses will be done to maintain social distancing practices.
- Buses will be filled from rear to front and offloading from front to rear.
- AWBLA bus drivers are trained to not allow any scholar on a bus without a PPE approved mask covering their nose and mouth.
- All bus drivers will wear a PPE approved (mask and gloves) while interacting with scholars and operating buses.
- Bus drivers will check the temperature of scholars prior to morning onboarding using a handheld thermometer device. A bus monitor will escort any scholar with a temperature 100 degrees or higher to the Quest campus, with clinic referral form completed documenting the temperature. Clinic personnel will immediately isolate the scholar and contact the parent/guardian.
- The interior surfaces of AWBLA buses and other transportation vehicles will be thoroughly treated by the GermBlast (Germblast.com) products and services.
- Scholars will not be allowed to share food, drinks, or personal devices in waiting areas and on buses.

  Hand sanitizer will be provided near the bus stairwell for all riders of the bus.

- Considerations will be taken for siblings and younger scholars mixed with older scholars.
- Scholars will practice social distancing (6 feet) and avoid gathering in groups of 10 or more while waiting at the bus depot.
- All bus seating areas will be disinfected after each bus route, particularly high-touch surfaces such as bus seats, steering wheels, knobs and stairway handrail.
- Periodically bus windows will be open to allow outside air to circulate inside the buses.
- A total of 10 scholars will be transported on all bus trips at all times (This number could change depending on COVID-19 data).

Loading and Unloading at Campus

- Unloading will start from the front to the back.
- ŏ Scholars will load and unload the bus at staggered times at the direction of the bus driver.
- ŏ As scholars depart from the bus, they will immediately walk into the building and designated area for morning arrival.
- ŏ Scholars will maintain social distancing guidelines as they enter the building and report to designated waiting areas.
- ŏ Scholars will wait in designated pre-loading areas for each bus to arrive.
- ŏ Scholars are expected to remain in their assigned seat for the duration of the bus ride.
- ŏ Scholars should NOT share food, drinks or personal devices.
- ŏ

Afternoon Campus Boarding Bus Procedures

- Scholars should practice social distancing as they approach and board the bus.
- Seating: scholars will be seated starting from the back seats then toward the front.
  - Considerations for siblings & younger scholars mixed with older scholars
- Bus in motion rules: Standard AWBLA bus rules apply.
- Scholars should NOT share food, drinks or personal devices.

Disinfecting Protocol

Between each AM & PM Campus drop-off

- School bus drivers, bus assistants will be spraying and wiping down seats and high-touch items with disinfecting spray.
- Bus seating areas will be disinfected after each bus route, particularly high-touch surfaces such as bus seats, steering wheels, knobs and stairway handrail.
- When possible, bus windows will be open to allow outside air to circulate in the bus.

Weekly Deep Disinfecting Process

- Deep cleaning: Electrostatic spraying of bus interiors will occur twice weekly and quarterly by GERMBLAST.

Ingress/Egress

Describe the control of ingress/egress for the school.

Principals will assign staff to hallways and restrooms to help remind students to adhere to the 6ft of social distancing throughout the arrival and dismissal procedures.

Arrival Protocols & Procedures

All scholars and staff will enter the main entrance into the building so they can be scanned by the thermal camera to facilitate temperature checks.

- If a staff member has a temperature or is experiencing COVID-19 symptoms, the staff member will be required to immediately go home.

All staff will be required to wear face masks or shields most of the school day (must be worn when in a room or space with others). Scholars will also be asked to wear a face covering during most of the school day, especially when social distancing is difficult.

QUEST: All K-4 scholars will enter the building and be directed to the auditorium and all 5-8 scholars will be directed to the gym.

GENESIS: All staff and K-5 scholars will enter the building through the main entrance. All PK scholars will report to their portable(s). K-2 scholars will report to their respective classrooms; and 3-5 scholars will report to the gymnasium.

Dismissal Protocols & Procedures

All parents must remain in their vehicles and proceed through the designated entrances on each campus.

- **QUEST:** K-4 scholars will dismiss from the Valerium and 5-8 scholars will dismiss from the gym.
- Teachers will ensure everyone is practicing social distancing.
- All Daycare Van and Bus-Riders will be dismissed from the Cafeteria/Auditorium at 3:50PM.
- **GENESIS:** Pre-kindergarten scholars will dismiss from portables at 3:00PM
- K-5 scholars will be dismissed from the gymnasium at 3:50PM.
- All Daycare Van and Bus-Riders will be dismissed from the Cafeteria at 3:50PM

Health Survey

Staff will complete a COVID-19 screening survey each day prior to or immediately upon arrival to campus but prior to reporting to their duty station. This form includes a place for their temperature to be documented. **See copy of form in Comments Section**.

A parent or guardian will be required to screen their children for COVID-19 symptoms each day prior to sending them to school. Parents will need to take their child's temperature daily. Additional screening may be conducted during the school day including temperature checks prior to entry to the building/classroom.

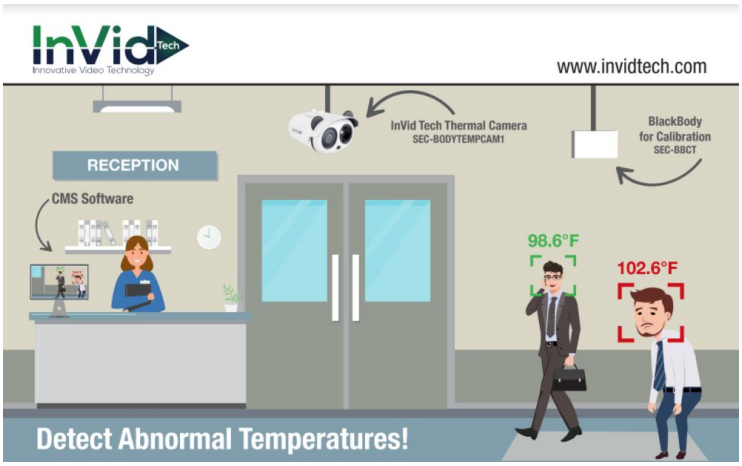
Contractors will be required to complete a COVID-19 screening survey prior to gaining access beyond the front lobby.

All COVID-19 screening surveys are submitted to our Health Services Coordinator for review and follow-up as needed.

Body temperature cameras have been installed at the front entrances of Genesis and Quest campuses. Employees and scholars will enter through the front doors to enable

temperature screening. For areas such as the portables or buildings without temperature cameras, infrared thermometers will be utilized for temperature checks.





Social Distancing

Describe the classroom space in reference to social distancing.

- Include classroom schedules
- Teacher Rotation (if applicable)
- Class sizes - 18 scholars or less

Classroom Spaces

Classroom setups will maximize spacing of desks to insure social distancing if possible.

Middle School



Elementary



PreKindergarten



Classroom Schedules

AWBLA@HOME (Asynchronous)

While in a remote learning environment, time management is critical to success. Scholars and teachers must remain in communication regarding daily schedules and assignments. As with any traditional course, there is a risk of receiving a lower grade if a scholar falls behind. If scholars are struggling with time management, then the parent or scholar should contact the teacher for additional assistance. The AWBLA@Home schedule begins August 6, 2020.

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Teacher's *AWBLA@Home* Asynchronous Schedule

Grades PK-5

Monday	Tuesday	Wednesday	Thursday	Friday
8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM
Prep/Planning	Grade-level PLCs	Prep/Planning	Grade-level PLCs	Prep/Planning
9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM
Live Morning Announcements	Live Morning Announcements	Live Morning Announcements	Live Morning Announcements	Live Morning Announcements
9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM
SEL Activities	SEL Activities	SEL Activities	SEL Activities	SEL Activities
9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 11:00AM
Small-Group Instruction/ Intervention	Small-Group Instruction/ Intervention	Small-Group Instruction/ Intervention	Small-Group Instruction/ Intervention	LIVE Integrated ELAR & Social Studies Lesson/Activities
12:15PM - 1:00PM	12:15PM - 1:00PM	12:15PM - 1:00PM	12:15PM - 1:00PM	11:00AM - 11:15AM
Lunch	Lunch	Lunch	Lunch	Brain Break
1:00PM - 2:30PM	1:00PM - 4:30PM	1:00PM - 3:30PM	1:00PM - 3:00PM	11:15AM - 12:15PM
Response to Intervention PD	Small-Group Instruction/ Intervention	Staff Professional Learning & Planning • Training, Team Meetings & Collaboration • Planning	Special Services PD	LIVE Integrated Math & Science Lesson/Activities
3:00PM - 4:30PM			3:00PM - 4:30PM	12:15PM - 1:00PM
Staff Meeting			STAFF PD	Lunch
				1:30PM - 4:30PM
				Curriculum Meeting

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Recommended *AWBLA@Home* Asynchronous Learning Schedule

Grades PK-5

Monday	Staff Availability
9:00AM - 9:15AM	Teacher Availability: 9:45AM - 12:00PM • Teachers will upload weekly lessons to Schoology for every subject area - including Rotation Courses. • Teachers will teach (1) live lesson every Friday via GoToMeeting. • Teachers will be available to provide small-group intervention daily via GoToMeetings in 30 minute increments as scheduled. • Teachers will be available to meet with parents via GoToMeeting in 15-30 minutes increments as scheduled.
Live Morning Announcements	
9:15AM - 9:45AM	
SEL Activities	
9:45AM - 11:00AM	
Integrated ELAR & Social Studies Lesson/Activities	
11:00AM - 11:15AM	
Brain Break	
11:15AM - 12:15PM	
Integrated Math & Science Lesson/Activities	Teacher Assistant Availability: 9:45AM - 12:15PM • Teacher Assistants will assist Pre-Kindergarten Teachers with daily tasks (calling PK Scholars, prepping and planning weekly activities, etc.) Teacher Assistant Availability: 2:00PM - 4:30PM • Teacher Assistants will be available to provide small-group intervention daily via GoToMeetings in 30 minute increments. • Teacher Assistants will be available to provide 1-to-1 intervention daily via GoToMeetings in 30 minute increments as scheduled by parents.
12:15PM - 1:00PM	
Lunch/Recess	
1:00PM - 2:00PM	
Power Hour Interactive Rotation Activities	
2:00PM - 4:00PM	
• Optional: extension, enrichment, and practice • Small Group Intervention (STAFF-Led)	

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Teacher Assistant's *AWBLA@Home* Asynchronous Schedule

Grades PK-5

Monday	Tuesday	Wednesday	Thursday	Friday
8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM
Prep/Planning	Grade-level PLCs	Prep/Planning	Grade-level PLCs	Prep/Planning
9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM
Live Morning Announcements	Live Morning Announcements	Live Morning Announcements	Live Morning Announcements	Live Morning Announcements
9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM
SEL Activities	SEL Activities	SEL Activities	SEL Activities	SEL Activities
9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 12:15AM
Small-Group Intervention	Small-Group Intervention	Small-Group Intervention	Small-Group Intervention	Small-Group Intervention
12:15PM - 1:00PM	12:15PM - 1:00PM	12:15PM - 1:00PM	12:15PM - 1:00PM	12:15PM - 1:00PM
Lunch	Lunch	Lunch	Lunch	Lunch
1:00PM - 2:00PM	1:00PM - 4:30PM	1:00PM - 4:30PM	1:00PM - 2:30PM	1:00PM - 2:00PM
Small-Group Intervention	Small-Group Intervention	Small-Group Intervention	Small-Group Intervention	Small-Group Intervention
3:00PM - 4:30PM			3:00PM - 4:30PM	2:00PM - 4:30PM
Staff Meeting			STAFF PD	Curriculum Meeting

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Rotation Teacher's *AWBLA@Home* Asynchronous Schedule

Grades PK-5

Monday	Tuesday	Wednesday	Thursday	Friday
8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM	8:00AM - 9:00AM
Prep/Planning	Grade-level PLCs	Prep/Planning	Grade-level PLCs	Prep/Planning
9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM	9:00AM - 9:15AM
Live Morning Announcements	Live Morning Announcements	Live Morning Announcements	Live Morning Announcements	Live Morning Announcements
9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM	9:15AM - 9:45AM
SEL Activities	SEL Activities	SEL Activities	SEL Activities	SEL Activities
9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 12:15AM	9:45AM - 12:15AM
Small-Group Intervention	Small-Group Intervention	Small-Group Intervention	Small-Group Intervention	Small-Group Intervention
12:15PM - 1:00PM	12:15PM - 1:00PM	12:15PM - 1:00PM	12:15PM - 1:00PM	12:15PM - 1:00PM
Lunch	Lunch	Lunch	Lunch	Lunch
1:00PM - 2:00PM	1:00PM - 2:00PM	1:00PM - 2:00PM	1:00PM - 2:00PM	1:00PM - 2:00PM
Power Hour Interactive Rotation Activities	**Power Hour** Interactive Rotation Activities	**Power Hour** Interactive Rotation Activities	**Power Hour** Interactive Rotation Activities	**LIVE Power Hour** Interactive Rotation Activities
3:00PM - 4:30PM	2:30PM - 4:30PM	2:30PM - 4:30PM	3:00PM - 4:30PM	2:30PM - 4:30PM
Staff Meeting	Small-Group Intervention	Staff Professional Learning & Planning	STAFF PD	Curriculum Meeting